

THE CIVIL PROCESS – Superior Court of Justice

Statement of Claim [Form 14A]	of Claim of Defence		Affidavit of Documents [Form 30]		Examinations for Discovery			(Mandatory) Mediation			Pre-Trial Conference		TRIAL	
{20 days, per Rule 18.01} {approx.2-4 r		t months}	{approx.	4-8 months}	30 after Rule 24	Defence {scheduled within 1. 1.09} trial date set, per Ru			-	{approx.	ox. 12-18 months}			
Plaintiff(s) prepares Claim outlining amount (\$) claimed and reasons for such. Claim is then delivered i.e. issued by the Court and served on Defendant(s).	m outlining prepares Defence outlining reasons why reasons for they dispute Claim. Defence must be delivered within 20 days of receiving ed on Claim, otherwise may		All parties exchange to one another all relevant doc's in their power, possession or control (or at least a list thereof).		Parties are able to question one another under oath at a Reporting Centre; requests for Undertakings to deliver further documentation can also be made.		ii ii t	Mediation prior mandatory for a commenced in T and Ottawa; else is optional. Medi where the partie their lawyers + N meet to explore of settling the ca		ns nto ere it on is vith iator)	Parties (with their lawyers) must attend Court before a Judge in an effort to settle the case and/or narrow the issues.		Court holds Trial wherein Plaintiff(s) and Defendant(s) testify and adduce evidence in support their case. After, Judge delivers a ruling / Judgment setting out the findings of entitlements (if any) of the parties.	

Note: The actual Superior Court process and timeframes may differ from that above, depending on several factors (e.g. jurisdiction, number of parties, lawyers' practices, motions, default / summary judgments, etc.). Moreover, this above diagram is an *extremely* simplified illustration intended only for basic informational purposes, to give a *very general* overview of the litigation process; such is in no way comprehensive, and does not account for e.g. Third-Party Claims, Crossclaims, Counterclaims, motions, etc. Note: Claims can be settled at any stage in the above process provided parties agree to terms. (some) Legal costs may be awarded to the successful party in the lawsuit. Note: The above diagram illustrates *ordinary* procedure; certain matters (e.g. where amount claimed is ≤ \$200,000) may proceed under Simplified Procedure, per Rule 76. Note: If a Defendant does not file a Defence within the prescribed 20-day period, they may be "noted in default". The Plaintiff may then seek to obtain a Default Judgment.

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